



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	CHANDRA SHEKHAR AZAD GOVERNMENT POST GRADUATE NODAL COLLEGE SEHORE
Name of the head of the Institution	Dr. Asha Gupta
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07562224240
Mobile no.	7415050794
Registered Email	hecsaglcseh@mp.gov.in
Alternate Email	pgncseh@gmail.com
Address	Near Bhopal Naka Sehore
City/Town	Sehore
State/UT	Madhya Pradesh
Pincode	466001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Anil Rajput
Phone no/Alternate Phone no.	07562224240
Mobile no.	9425013306
Registered Email	dranilrajput@hotmail.com
Alternate Email	dranilrajput@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://csapqcollegesehore.com/collagefile/AQAR/NAAC-000022/NAAC-000022.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://csapqcollegesehore.com/collagefile/IQAC/Academic%20Calendar/NAAC-00004/NAAC-000004.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	78.55	2007	10-Feb-2007	09-Feb-2012
2	B	2.80	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	02-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Organized lecture series in the department of Physics in which renowned professors and academicians were invited. The lecture series was funded by World Bank.	18-Feb-2020 03	75
Organized lecture series in the department of English in which renowned professors and academicians were invited.	19-Feb-2020 03	85
Organizing a month long job-oriented training programs on chemical products of household use- handwash, phenyl, sanitizer, soap etc.	27-Nov-2019 30	65
Divisional level chess championship in which seven divisions participated	13-Nov-2019 01	210
A meeting of the IQAC on upgrading of the smart class room of English department.	01-Aug-2019 01	3301
Organizing IQAC meetings on important and relevant issues like result analysis, budget, academic extension activities and building/construction work	01-Aug-2019 01	3301
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Career Counseling Cell	Vivekananda Career Guidance	Department of Higher Education	2020 30	30000
Book Bank SC/ST	SC/ST Books	Department of Higher Education	2019 30	952656
Staff/Faculty	TA	Department of Higher	2019 30	26037

		Education		
Smart Class	Adhunik Taknik se Shikshan Vyavastha	Department of Higher Education	2020 30	497891
CSA Govt. PG Nodal College, Sehore	RUSA Component	RUSA	2019 365	6137911
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<ul style="list-style-type: none"> • A seminar on ICT was organized by IQAC and department of Computer Science. • Organized career fair. • Hall floor repaired and new tiles installed. • Software purchased for English smart class for the teaching of language linguistics and phonetics. • Organized an induction program for the newly admitted students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Organized lecture-series by post graduate departments.	Three departments - English/Physics/Chemistry organized lecture series in the respective departments.
The flooring of the college hall to be completed.	Hall floor repaired and new tiles installed.
The construction of canteen to be completed.	The construction of the canteen building is complete.

Hosting an inter-divisional chess championship.	The sports departments of the college successfully hosted the championship and seven divisions of MP registered participation.
Appointment of new faculty members.	Ten new faculty members selected by state PSC joined the college as Assistant Professors in permanent positions.
Guest faculty for the teaching of foundation courses and self finance courses to be hired.	Three guest faculty members were appointed to take these classes.
Organizing of career fair.	A career fair was organized.
An induction program for the newly admitted students to be organized.	An induction program for the fresh batch of students was successfully organized.
Construction of gym/yoga hall/new class rooms to be completed.	The construction of these rooms have reached final stages of completion.
The construction of new computer labs and Botany/Biotechnology lab to be completed.	The construction of these labs have reached final stages of completion.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	30-Sep-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum of institution is provided by the Department of Higher Education government of Madhya Pradesh and curriculum of UG and PG is designed by Central Board of Studies of the Barkatullah University Bhopal. Many teachers and professors are the members of the Board of studies and contributing in designing of curriculum. Institution ensures curriculum delivery effectively

through academic calendar which is provided by Higher Education Department of MP and is uploaded in the college website. It is well planned and follow documented procedure. Firstly detailed time table is prepared by college time table committee and discussed in staff council meeting headed by principal then conveyed to each department of the college. Further each department conducts departmental meeting and hands over the subject and syllabus to each faculty members of department. Time table is designed efficiently and includes all curricular activities like theory, practical classes, continuous comprehensive evaluation, third and six monthly exams, library and as well as extra curricular activities. In each department, syllabus are distributed to individual faculty depending upon their interest and expertise. Every faculty prepares teaching plan, daily diary and student attendance register. Time table and teaching plan are noticed to students through notice board. Different teaching methodology are adopted by teachers to depart and simplify knowledge to students like lecture methods ICT method etc. College is equipped with smart classes, virtual classes etc. Students are evaluated by internal evaluation exam. It is conducted by semester cell according to academic calendar. Uniform time table is made by semester cell and ensures the smooth conducting of exams.

Internship of the student is imparted by Department of Higher Education Government of Madhya Pradesh. The student undergo rigorously in various organizations like banking, teaching, financial institutions, shops, coaching classes, horticulture vermiculture, agriculture etc. This year semester system has change in early pattern in the under graduate program so Internship of UG students are removed but it is mandatory for PG students to get practical training and knowledge of particular area and by this way students can be incorporated as future employee. The field excursion, educational tour and industrial tour are conducted on regular basis by different department of college. Many department of college conduct guest lectures and seminars for student to enhance educational knowledge of their subject as well as current topic of general awareness.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	COMMERCE	62
MA	POLITICAL SCIENCE	36
MA	HINDI	40
MA	ECONOMICS	32
MA	SOCIOLOGY	38
MSc	PHYSICS	10
MSc	CHEMISTRY	12
MSc	ZOOLOGY	22
MSc	BOTANY	17
MSc	MATHS	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback process is very important for improving the academic and non academic environment of the college. Feedback gives us very important information about the different areas which need to be improved. The feedback helps to reserves to students issues and also helps highlight the fields in which the works deserves praise. The tutor guardian scheme is a efficient strategy in place in the college to draw timely feedback from its stakeholders. Students and parents demanded that RO fresh water, furniture, books and stationery should be availed in the college. teachers demanded reduction in the workload and suggested that more computers, chairs, almirah, bookshelf, renovation of staff rooms should be in the college. Alumni made a suggestion that the former students of the college who are employed at good positions should be utilized to college to share their experiences with the students with an aim to motivate, inspire, and guide them. The college takes efforts to tackle major feedback issues and takes into consideration those points which align with the vision and mission of the college.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	COMPUTER APPLICATION	90	33	33
BSc	BIOTECH	180	154	154
BSc	COMPUTER SCIENCE	180	156	156
BSc	IT	180	106	106
BSc	AQUACULTURE	90	68	68
BSc	MATH	180	133	133
BSc	BIO	225	190	190
BCom	COMPUTER APPLICATION	180	151	151
BCom	PLAIN	375	275	275
BA	ALL SUBJECTS	1058	970	970

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2411	890	12	Nil	49

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	13	5	1	4	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

According to the orders of the Department of Higher Education System, Government of Madhya Pradesh, a continuous systematic counseling system is being created in the college. Student counseling system, also known as tutor guardian scheme, is working in our college. Under this system, about 80 to 100 students are allotted to each Shikshak Abhibhawak (tutor guardian). The goal of the teachers address is to make the students aware of the various schemes being run by the central and state governments. Along with this, students are also expected to share their problems, questions and other study related issues with their teacher in the college and solve those problems. The tutor guardian also works towards the personality development of their allotted students, informs them about various programs related to personality development which are organized at the local level

and sometimes at the state and national level. Tutor Guardian also looks after the talent and physical fitness/ health of its students and guides them towards choosing the right career keeping in mind their hobbies/ talents and physical and mental fitness. The institute also provides guidance and counseling to its students through its NCC/Sports and programs organized by NSS programs and some other activities. Teachers also fulfill and take care of the welfare needs of their students by sharing information about various welfare schemes and programs of government departments. This plan creates a bond between students and teachers as they develop trust and familiarity with each other. Each teacher divides the students into groups where all the students know each other and share information on a single platform and teachers are able to solve/listen, mentor and mentor their students. The teacher organizes a meeting with the parents once or twice in an academic year to discuss various matters and the overall progress of the students. Parents are also consulted in these meetings and their views and suggestions are always welcomed. Teacher Adviser maintains a record/diary where all information and progress reports (academic/career) are documented. In this way an efficient student database is created.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3301	61	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	61	Nil	11	34

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
2020	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	C056	II Semester	22/09/2020	18/11/2020
MSc	C043	II Semester	22/09/2020	17/11/2020
MSc	C050	II Semester	22/09/2020	18/11/2020
MSc	C044	II Semester	22/09/2020	18/11/2020
MSc	C054	II Semester	22/09/2020	18/11/2020
MSc	C056	I Semester	25/12/2019	14/01/2019
MSc	C043	I Semester	20/12/2019	13/01/2019
MSc	C050	I Semester	21/12/2019	14/01/2019
MSc	C044	I Semester	28/12/2019	13/01/2019
MSc	C054	I Semester	28/12/2019	14/01/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college maintains the instructions and guidelines given by the Department of Higher Education, Government of Madhya Pradesh for internal assessment of students of all classes. PG classes run on semester system Hence the system of CCE is followed for the evaluation of the students. There are many different types of methodologies available in this system to assess the overall performance of students. Some of these are- 1) Writing Assignment 2) Surprise Test 3) Objective Type Test 4) Group Discussion 5) Solving previous year question paper 6) Preparation of Biography of Scientists etc. Teachers can adopt different assessment methods for each of their classes. Their CCE exam takes 15 of the total marks of the question paper of a particular subject. Such continuous methods of evaluation help the teacher to assess the attendance of a student, his/her continuous and his/her interest in the concerned subject. It also helps a student to gauge his/her performance and students are able to judge the annual system of evaluation for undergraduate students. The institute conducts quarterly and half yearly examinations for the internal assessment of undergraduate students at their level. These exams are conducted according to the academic calendar released by the Department of Higher Education, Government of Madhya Pradesh. The college gives second chance to those students who could not appear for these exams due to medical reasons or due to some sports or NCC activities, to clear the internal examination and enable them to appear in the final university examinations. The marks of the internal examination / CCE are being sent to the university and these marks are included in the final calculation of the results of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the Department of Higher Education, Government of Madhya Pradesh publishes an academic calendar and the examination is administered by the affiliated university (Barkatullah University, Bhopal). The internal examination (quarterly/half yearly) is conducted by the college as per the academic calendar given by the higher education department in UG classes. Continuous Comprehensive Evaluation (CCE) is conducted by the college in various modes for PG classes in semester system.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://csapgcollegesehore.com/collagefile/IOAC/NAAC-000021/NAAC-000021.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C085	BSc	BIO PLAIN	8	5	63
C032	BCom	COMMERCE	2	2	100
C028	BA	ARTS	21	17	81

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://csapgc.collegesehore.com/collagefile/SSS/NAAC-000020/NAAC-000020.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	IQAC CELL	21/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PHYSICS	4	1
International	CHEMISTRY	1	Nil
International	MATHS	3	Nil
National	HINDI	1	Nil
International	ECONOMICS	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	1
HINDI	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	NIL	Nil
NIL	NIL	NIL	2019	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nil	Nil	NIL
NIL	NIL	NIL	2019	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	14	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Kargil Vijay Divas (27 July 2019)	NCC/CSA GOVT. PG NODAL COLLEGE SEHORE	1	90
World NO Tubacco Day 31 May 2019	NCC/CSA GOVT. PG NODAL COLLEGE SEHORE	1	80
World water day 22 march.	NCC/CSA GOVT. PG NODAL COLLEGE SEHORE	1	65
Dandi yatra 18 march.	NCC/CSA GOVT. PG NODAL COLLEGE SEHORE	1	49

Drug abuse prevention 5 march	NCC/CSA GOVT. PG NODAL COLLEGE SEHORE	1	68
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
College Cleanliness Campaign	CSA GOVT. PG. NODAL COLLEGE, SEHORE	Cleaning of the college building, campus, boundary wall and stairs etc.	25	486
International Day against Drug Abuse and Illicit Trafficking	CSA GOVT. PG. NODAL COLLEGE, SEHORE	A public awareness program and an exhibition organized displaying playcards, posters related to Drug abuse	10	206
Tree Plantation	NSS Units (boys and girls) of CSA GOVT. PG. NODAL COLLEGE, SEHORE	Tree Plantation	20	152
Induction Program	CSA GOVT. PG. NODAL COLLEGE, SEHORE	An orientation program to welcoming and orient the newly admitted students	38	600
Hariyali Mahotsav	CSA GOVT. PG. NODAL COLLEGE, SEHORE	Tree plantation, watering the existing plants and oath taking for green earth	6	212
Kargil Vijay Diwas	NSS Units (boys and girls) of CSA GOVT. PG. NODAL	March Past, Patriotic songs, poem and speeches by NCC	2	60

	COLLEGE, SEHORE	cadets		
International Yoga Day	School Education Department, Dist Sehore	Yoga practice	40	300
Yuva Sankalp Varsh- NCC/NSS	NCC/NSS unit of CSA GOVT. PG. NODAL COLLEGE, SEHORE	A play was performed based on communal harmony and unity among citizens.	6	156
Blood Donation Day	NSS Units (boys and girls) of CSA GOVT. PG. NODAL COLLEGE, SEHORE	Blood Donation at District Hospital, Sehore	4	26
Rojgar Mela	Swami Vivekanand Career Guidance Cell	Placement Drive and different compinies were invited to selection the students	36	350
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5306436	5306436

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	54586	Nil	Nil	Nil	54586	Nil
e-Books	250872	Nil	Nil	Nil	250872	Nil
Journals	19330	Nil	Nil	Nil	19330	Nil
e-Journals	18063	Nil	Nil	Nil	18063	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	129	2	1	0	0	1	21	20	0

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Added	5	0	0	0	0	0	0	0	0
Total	134	2	1	0	0	1	21	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1645075	1645075	831475	831475

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college follows its own set of mechanisms to monitor, supervise the college infrastructure and support facilities- laboratory, library, computers, class rooms. It has a set of internal procedures and policies for maintaining and utilizing its physical, academic and support facilities. The maintenance of departmental buildings, labs, electrical facilities, furniture, plumbing works, etc. are done by internal operating procedure under the directions given by the concerned head of department. The records of the condition/status of departmental lab facilities like computers, batteries, fans and other goods etc are kept in the log book of each department. The replacement / maintenance of these items are done as per the internal operating procedure of college and also monitored by external agency on contract basis. The functioning of internet facility, cabling etc is monitored and maintained by computer technicians of the college. The up-gradation / modification of existing network model is carried out by external agencies following the purchase procedures of the college. Issues related to telephones, computer printers, photocopiers, computer hardware etc are done by external experts on contract basis. The maintenance of furniture, chairs, fans, blackboards and electrical fittings are done under the guidance of head of the institution. The records of items in the sports complex are kept in the log book and they are maintained under the guidance of sports in-charge of the college. All record of the books are maintained in the stock registers of the library and the verification of books is done by each department yearly. The books which are not in good condition are either sent for repairs or binding/covering, or in worse conditions, they are written-off with the permission of a committee designated for such purposes.

https://csapgcollegesehore.com/collagefile/Procedures_Policy/NAAC-000016/NAAC-000016.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship	2273	13751077
Financial Support from Other Sources			
a) National	Central Sector Scholarship	90	900000
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching Classes	09/09/2019	210	Department of Higher Education Madhya Pradesh
Chemical Product Training	27/11/2019	65	Madhya Pradesh Kaushal Udhayamita Vikas Training
Career Guidance Fair	17/02/2019	179	Swami Vivekanand Career Guidance Scheme
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	Nil	Nil	Nil	Nil
2020	NIL	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
BOI Star	81	27	NIL	Nil	Nil

Swarojgar
Training

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1205	UG - 680 , PG - 525	NIL	NIL	NIL

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities- Youth Festival 2019-20 Inter-College(Group Dance, Poster Making, Speech Competition, Debate, Group Singing Western etc.)	Inter-college District Level	36
Cultural Activities- Youth Festival 2019-20 (Rangoli Event, Solo Dance, Poster Making, Western Solo Dance, Solo Singing Competition- Classical, Question Forum, Debate Competition etc.)	Institute Level	144
Cultural Activities- Youth Festival 2019-20 (Rangoli Event, Solo Dance, Poster Making, Western Solo Dance, Solo Singing Competition- Classical, Question Forum, Debate Competition etc.)	Inter-District University Level	11

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	NIL	National	Nill	Nill	00	NIL
2019	NIL	International	Nill	Nill	00	NIL
2020	NIL	National	Nill	Nill	00	NIL
2020	NIL	International	Nill	Nill	00	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During the year 2019-20, the govt. of MP did not send a notification for Student Council elections. Therefore, the Student Council elections could not take place in 2019-20. However, the participation and leadership of students is evident in two important functioning committees of our institution, namely the Janbhagidari Committee and the IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a proper record of the students that pass from the institute every year. Such record keeping has ensured that the college alumni remain in constant touch with its Alma mater. They alumni association is an active body and a dynamic one. For most of the college programs and special occasions, the presence of alumni is solicited. They are invited to these activities using both offline and online media. The alumni are also keen about the college welfare and thus, provide much needed and valuable suggestions for its improvement. Also, they extend cooperation to the institute in multiple arenas- they provide guidance to the currently enrolled students and motivate them to put their best foot forward.

5.4.2 – No. of enrolled Alumni:

79

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participatory management and decentralization is important for the running of any institution. Our college is the biggest government college in the Sehore city and attends to the academic needs of the students of the city and the neighboring villages/tehsils. The constructive working of such a large institution necessitates a proper delegation of authority and decentralization practices. Myriad of steps in this direction have been taken by the college. There are administrative, academic, sports, co-curricular committees formed at the very outset of an academic session to carry out the college activities.

Scholarship disbursement is one of the major activities of the college. Many students of the college are awarded scholarships of varied categories, the distribution of which is managed by the scholarship committees. Sub-committees catering to different scholarships are constituted for the purpose. Pratibha Kiran Yojana, Gaon ki Beti Yojna, Post Matric Scholarship Scheme, Mukhyamantri Medhavi Vidhyarthi Yojana, Sambal Yojana, Awas Sahayata Yojana are few of the state-sponsored scholarship distributed by the college. The college is also instrumental in providing central government scholarship to the students through its sub-committee formed for the purpose. Inspire Scholarship given exclusively to the science students and central sector scholarship for the meritorious students of all streams are major central government sponsored scholarships managed by the college. Employees from class three are also members of these committees, they execute the technical tasks related to the disbursement. The college faculty members are form-forwarding officers who send the scholarship data online to respective scholarship providing organization for scholarship sanctions. It is therefore one of the most important committees of the college as it executes the noble government welfare schemes. Another notable committee of the college is the admission committee which has further division based on the academic streams. Another feature of decentralization is seen in the departmental doings. The Heads of various departments allot the topics from the syllabus to the faculty members and hands them their teaching time table. The heads supervise the departmental activities also planning the extension activities to be conducted throughout the year in consultation with their department members. The staff council also organizes many meetings in an academic session to devise the plans for the session.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum followed in the college is designed by the Board of Studies, Barkatullah University, Bhopal. Many professors of the college are also members of the Board of Studies and play a key role in drawing the syllabus for undergraduate and postgraduate courses. The syllabus is designed in a way that it caters to the changing needs of the students and to keep them abreast with the latest emerging trends in their fields. The curriculum is implemented by imbibing various teaching methodologies. At the beginning of an academic session, the HODs discuss the syllabus with their department members and allocate the papers to them. The faculty members, in turn prepare a lesson plan and teach using various pedagogical techniques.
Teaching and Learning	Our college is one of the largest colleges in the Sehore city and the only government co-ed college in the city which provides masters degree to

the students. With an aim to ensure holistic development of the students and to provide them quality education, a number of teaching-learning strategies are used by the teachers in the delivery of the curriculum. National level seminars, workshops, conference, training programs, guest lectures by subject experts are a regular practice in the college. Many inter-departmental activities are conducted to provide inter-disciplinary knowledge to the students.

Admission of Students

The college follows the directives issued by Department of Higher Education, government of Madhya Pradesh for the students admission. The e-pravesh portal managed and hosted by the government of Madhya Pradesh holds all information related to the admissions. The reservation policy of the government is taken into account in the admissions. A separate admission committee, further divided into sub committees perform the admission related work in the college. These committees verify the admission documents presented by the students. The admission process registration, choice filling, display of merit list is performed through this portal.

Examination and Evaluation

The college is affiliated to Barkatullah University Bhopal and therefore, adheres to the examination rules and regulation devised by the university. Many internal assessment methods are followed in the college CCE, group discussions, class presentations, internship, periodic internal examinations to name a few. The evaluation at college level is in line with the university rules and directives. The college sends the internal assessment records to the university through a separate semester cell using the university portal.

Industry Interaction / Collaboration

The personnel from industries located in Sehore select the college students in campus placement drives that are organized in every academic session. As the economy of the city is majorly agriculture centered, the companies that visit the college for placement are also mostly agriculture-based. Few industries that are IT oriented, are also increasingly coming up for the campus recruitment. These industries

	also train the college students in various job-oriented skills.
Human Resource Management	The recruitment of the permanent teaching faculty lies in the sphere of the Department of Higher Education and State Public Service Commission. The guest faculty is appointed in the college following the advertisement on the DHE website. The faculty appointed on Janbhagidari positions are recruited after a related advertisement on the vacant position is published on the DHE website and local newspapers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The examination forms are filled online through the university portal. The examination fees and related dues are submitted online by the students. A dedicated semester cell keeps an online record of the internal assessments of the students of all departments. The cell communicates these marks to the university through a university portal. The marks of practical subjects are also entered on the portal and sent to the university.
Administration	Many committees are constituted for carrying out the welfare schemes and day to day administration of the college. The coordinators/convenors of these committees inform the students about these activities through official WhatsApp groups. The coordinators are also sent an email informing them about the respective work.
Planning and Development	The Department of Higher Education allocates budget online for different schemes executed in the college. Quotations are invited online for different tenders to carry out different development activities.
Student Admission and Support	The admission process is conducted online through the admission portal hosted by the Department of Higher Education, MP. The e-pravesh provides the students with all the admission related information. The admission forms are filled through this website, the choice filling of colleges is also done by the students through the same medium. The practice of online verification of admission forms is also in place. Because the admission are conducted completely through an online

pathway, fairness and transparency are absolutely ensured. The scholarships of the central and state government are provided to the students through the scholarship portals curated for this purpose.

<http://scholarshipportal.mp.nic.in>,
<https://www.tribal.mp.gov.in/mptaas> and
<https://scholarships.gov.in/> a few of the scholarship portals use by the students.

Finance and Accounts

The salary record of the employees of the college and treasury related matters is taken care of through VPN connectivity. An online and offline record of the financial subjects is maintained by the college administrative office. The internal audit is conducted by a team of professors and college registrar in every financial years. An online audit is also conducted externally by a especially hired CA.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
2020	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National Symposium on Intellectual Property Rights	NIL	21/12/2019	21/12/2019	55	Nil
2019	National Symposium on ICT Integration in	NIL	09/12/2019	09/12/2019	52	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Indcution Programmes	3	20/01/2020	25/01/2020	06
Faculty Development Programmes	1	25/05/2020	30/05/2020	06
Faculty Development Programmes	1	17/02/2020	22/02/2020	06
Faculty Development Programmes	1	12/06/2020	18/06/2020	07
Faculty Development Programmes	1	15/05/2020	21/05/2020	07
Faculty Development Programmes	1	05/06/2020	11/06/2020	07
Faculty Development Programmes	3	29/05/2020	04/06/2020	07
Refresher Course	1	14/02/2020	27/02/2020	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The welfare schemes run by the Department of Higher Education are followed for the teaching staff. Duty leave to attend seminars, conferences, workshops are provided to the teachers. The facility of	The non-teaching staff can also avail the benefits of welfare schemes run for them by the state government. Medical reimbursement, loans from GPF, leave encashment are also provided to the non-	The schemes rolled out by the state government for the students are executed by the college. The government provides many financial assistance schemes and also takes encouraging measures to increase to Gross

medical reimbursement, leave encashment are also available for the teachers. The retirement benefits, gratuity, etc. are also provided.

teaching staff.

Enrollment Ratio in the colleges of the state. Pratibha Kiran Yojana, Gaon ki Beti Yojna, Post Matric Scholarship Scheme, Mukhyamantri Medhavi Vidhyarthi Yojana, Sambal Yojana, Awas Sahayata Yojana are run in the college for the upliftment of the students. The schemes are available for the students of both, reserved and non-reserved categories. Few scholarship are provided exclusively to the meritorious students. Remedial Coaching Classes are given to the academically weak students of every stream wherein they are given a platform to get their doubts cleared by respective teachers.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college audits, internal and external are conducted regularly by the college. Within the college the Accounts Committee especially constituted for account audits performs the audit work. The college accountant prepares and submit the financial accounts every year for the audit. A Chartered Accountant is hired by the college for performing the external audit of the college accounts. AGMP, Gwalior is also responsible for conducting external financial audit of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parents are invited to the college in PTA meetings wherein they are informed about their child's performance academically. The suggestions and recommendations of the parents are also welcomed and considered by the college. The IQAC also consists of parents of certain students as the members. Induction program for the newly admitted students was also conducted to brief the students about the college rules and regulations.

6.5.3 – Development programmes for support staff (at least three)

1. There is an admission quota available for the wards of the support staff.
2. In times of financial need, the college staff- teaching and non-teaching unanimously extends help to the support staff.
3. Capacity building programs/trainings.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Most of the vacant teaching positions have been filled by the MP government and the department of Higher Education.
- A seminar on ICT was organized by IQAC and department of Computer Science.
- Organized a career fair.
- Hall floor repaired and new tiles installed.
- Organized an induction program for the newly admitted students.
- Construction of a Girls Common Room.
- Construction of toilets in the ground floor and on first floor.
- Construction of a new yoga hall.
- The number of computer labs and computer systems to be increase.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Conducted a National Symposium on ICT Integration in Learning Analytics and Research	09/12/2019	09/12/2019	09/12/2019	52
2020	Organized lecture series in various PG departments- Department of English	19/02/2020	20/02/2020	21/02/2020	85
2019	Organized a month long job-oriented training program on	27/11/2019	27/11/2019	26/12/2019	65

	chemical products of household utility-handwash, phenyl, sanitizer, soap etc.				
2020	Organized lecture series in the department of Physics in which renowned professors and academicians were invited. The lecture series was funded by World Bank.	27/02/2020	27/02/2020	01/03/2020	75
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Cleanliness Campaign within the college campus	01/07/2019	15/07/2019	65	72
Independance Day	15/08/2019	15/08/2019	70	25
Youth Resolution Year	20/08/2019	20/08/2019	45	37
Ek Bharat Shreshtha Bharat	05/09/2019	16/09/2019	117	112
National Unity Day	31/10/2019	31/10/2019	37	40
National Education Day	11/11/2019	11/11/2019	40	35
International Aids Day	01/12/2019	01/12/2019	52	40
International	30/04/2019	30/04/2019	40	30

No Tobacco Day				
World Environment Day	05/06/2019	05/06/2019	72	40
International Yoga Day	21/06/2019	21/06/2019	50	35
International De-addiction Day	26/06/2019	26/06/2019	40	26
International Women's Day	07/03/2020	07/03/2020	162	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Awareness among the students and staff on energy conservation is created by placing display boards at appropriate places within in the campus. • Switching off all the electric appliances/equipments when they are not in use. • LED bulb (energy saving) are used in college campus. • All laboratory and departments are use five stars and energy saving equipment. • Turn off unnecessary light and use day light. • Avoid the use of decorative lights. • Use the fan only when they are needed. • Unplug appliances like printer, fan and chargers etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nil
Ramp/Rails	Yes	8
Braille Software/facilities	No	Nil
Rest Rooms	Yes	10
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	Nil	1	Pratibha Parva	In collaboration with the dist. school	40

						education department, the teaching faculty of our college were sent to remote schools for inspection/survey and an analytical in-depth report of every school was prepared for govt. agencies.	
2019	1	1	31/05/2019	1	Anti Tobacco Day	At the district hospital our students took part in health checkup focusing on tobacco consumption. Later anti tobacco awareness rally and street play was organized.	158
2019	1	1	11/11/2019	1	National Education Day	Essay competition, awareness rally and a discussion was organized on the importance of education and its	214

policy in
India.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Personality Development Calendar	19/08/2019	The calendar prepared and released by Higher Education Department of Madhya Pradesh government is followed in our college as well.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Unity Day	31/10/2019	31/10/2019	50
No Tobacco Day	30/04/2019	30/04/2019	70
World Environmental Day	05/06/2019	05/06/2019	112
International Yoga Day	21/06/2019	21/06/2019	85
International De-addiction Day	26/06/2019	26/06/2019	63
Kargil Vijay Diwas	27/07/2019	27/07/2019	10
Independance Day	15/08/2019	15/08/2019	95
Gandhi Jayanti	02/10/2019	02/10/2019	84

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Efforts towards making the campus- polythene free.
2. Organizing multiple college cleanliness drives.
3. Tree plantation on numerous occasions.
4. Organizing awareness programs and activities under Swachhata Pakhwada.
5. Increased focus on a paperless system.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice -1 Title: SELFLESS SERVICE TO SOCIETY: SCIENCE OF SOCIAL RESPONSIBILITY The college plays and indispensable role in instilling the values of character, discipline and hard work in the students and in shaping individuals as responsible citizen of our nation. The college channelizes the students towards cultivating patriotism and developing social ethos in their minds. The NCC unit of our college has been instrumental in providing quality cadets and responsible citizens to the society. Through programs organized in the college, like Dhara Neer, the unit commemorates and celebrates the national heroes and patriotic values. It helps the students to render some of their primary fundamental duties enshrined in the Constitution of India: To cherish and follow the noble ideals which inspired our national struggle for freedom To uphold and protect the sovereignty, unity and integrity of India One under officer cadet, Akash Kastwar from our college was selected for the RDC parade organized in New Delhi. He was one of the few cadets who got selected for the

RDC parade from different directorates across the country. His selection in the camp is a reflection of the sincere efforts of our students. In addition to this, the students of our college are active throughout the year and participate in several programs organized in the college and its vicinity. Organizing health camps, blood donation camps, disaster management awareness programs, voter awareness rally, cleaning of the local river bodies, awareness programs on de-addiction, gender sensitization, programs on increasing the GER, local cleanliness campaign, AIDS awareness program, awareness program on Human Rights, celebration on international Child Rights Day, etc. are a few of the activities conducted in the college. On several occasions, the NCC and NSS units provide the necessary leadership to other students. The NCC cadets, on the occasion of Kargil Vijay Diwas organized a six km. long march-past rally in the city. Students register an active participation in the programs are organized every year to commemorate the war heroes and pay homage to them. The martyrs who sacrificed their lives for the nation are remembered and honored. Such programs instill the feelings of unity, fraternity, and love for the nation in the young minds which further enables them to become better citizens of the country. The college deserves a pride of place as it channelizes the growth of young budding minds into socially responsible citizens. Many students of our college later join the Indian Armed Forces and serve the country which is emblematic of the patriotic values nurtured in them. Best Practice -2 Title: Hariyali Mahotsav - With a view to cater to mother nature, the Madhya Pradesh Government organized a week long Hariyali Mahotsav in the state. Under the celebration, the state forest authority planted more than 10 million saplings of trees in the state to augment the forest cover. The state government urged everyone to participate in the state endeavor to enhance the green cover of our homeland. Our college also played its part in contributing to the state governments effort. Under the Hariyali Mahotsav, Dharti ke Shringar program was organized in our college. On this occasion, the college staff in conjunction with the NCC cadets planted many saplings in the college and vowed to protect them. Everyone took a pledge to shoulder the responsibility of taking care of these saplings and doing their role in protecting and nurturing mother earth. With a view to conserve nature, a plantation drive was organized in the college premises and the college Principal, Dr. Asha Gupta administered the oath to attend to the trees and also to minimize the use of polythene in the college campus. Dr. Uday Dolas, NCC in-charge share put more light on the event and shared by everyone participating in the Mahotsav was asked to take a selfie with the sapling that had planted and also deliver a ten-word awareness message on environment conservation. Students of the college enthusiastically participated in the event, the winners of certain competitions were also felicitated by the Principal.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://csapggcollegesehore.com/collagefile/Best_Practices/NAAC-000017/NAAC-000017.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As a step towards realizing the vision of the college which encourages our students to become better citizens, many activities are conducted to mould them into conscious humans. Celebration of the Road Safety Week is a step in this regard. Our students take part in the activities of national Road Safety Week to spread awareness on the steps needed for promoting greater safety on the roads. During this week- the students work in tandem with the traffic police of the city and perform different activities for enhanced road safety. The mission

is to save people's lives on the roads. It is here that the students shed light on the importance of road safety and rules thereof. Sehere being a small city, our students thought it essential to educate people on the rules pertaining to the road. It is in programs like these that the students have a direct encounter with the community at large and provides a platform proper to the students to connect the theoretical lessons with practical learning. The students encourage the passers-by to wear helmets and follow traffic signals. They also demonstrate how to cross the road using Zebra crossing. In addition, they also encourage the people to drive only after being given the driver's license so as to check rash driving and road accidents. As the city is witnessing a spurt the number of vehicles on road and increasing fatalities in the road accidents, it is important to enlighten the commuters on the importance of following traffic rules. The students also give a brief training on basic first-aid to be administered on the accident victims. The helpline numbers of the police and the hospitals are also shared with the passers-by. While teaching the general public about the road safety rules, the students too benefited from the on the field experience as it was a self learning exercise.

Provide the weblink of the institution

https://csapqcollegesehere.com/collagefile/Institution_Distinctiveness/NAAC-00018/NAAC-000018.pdf

8.Future Plans of Actions for Next Academic Year

? The following one some of our future plans for the next session: • Installing CCTV Cameras at prominent places in the college main building. • Proper cemented approach roads from the entrance gate to different blocks of the building. • Adopting modern teaching methodologies like P.P.P., smart class, labs etc. • Organizing seminar and lecture series. • Purchase of a wheel-chair for disabled. • White washing the college building. • Formation of Eco-club. • Changing the old electrical wiring and installing new wiring.